

Faculty Affairs Meeting, February 16, 2018

In attendance: Yodit Betru (Co-Chair, Social Work), Chris Bonneau (Co-Chair, Political Science), Helen Cahalane (Social Work), Lorraine Denman (French and Italian), Tom Songer (Public Health), Chun Hua Tsai (Graduate Student Representative), Krish Patel (Undergraduate Student Representative), Laurie Kirsch (Chancellor's Liaison), Frank Wilson (President, University Senate), Katie Fike (University Times)

1. Announcements

- a. Amended criteria and checklists for promotion of NTS faculty on Dietrich School [website](#) (Lorraine) (see link)
- b. upcoming workshops on TS/NTS promotions in the Dietrich School (Lorraine) (L. will update with firm dates)
- c. Report on feedback from various university members (Lorraine, Yodit, Chris, et al.): Please keep records of emails that you might receive from colleagues
- d. elections coming up later in the term (Chris): Please run if interested, recruit others who may be interested

2. Report from Laurie Kirsch, Chancellor's Liaison

- a. The following items were reported:
 - i. **Transparency**: effort to strengthen transparency (review of faculty pages on Provost's website); new fliers, brochures are ways of being more transparent (Tom: Does all faculty know that the website has been revised? L. says yes, but that she is happy to receive suggestions)
 - ii. **Teaching resource guide** (from ad hoc committee) (for both full time and part time faculty)
 - iii. **Provost Advisory Committee on Women's Concerns** has created a flier with resources to support families
 - iv. **Faculty search committee resource guide** (with Office of Diversity and Inclusion) (Chris: this is already available for A&S depts.)
 - v. **COACHE survey results** (Results on website) (Laurie has met with all school heads and regional campus presidents to discuss results) (All infographics are on the website) (Survey will be repeated in a few years to monitor progress)
 - vi. **Professional Development opportunities for faculty** (new flier) (First Thursday of each month, new PD opportunities)
 - vii. **Increased programming** around diversity and inclusion –
 - viii. **progress on recommendations made by ad hoc committee**: emeritus status has been implemented for NTS faculty; academic units should develop guidelines and career paths for NTS faculty (some units have started to work on this). (Yodit: are new guidelines visible and public? L: depends on the school/unit, maybe be online public or on intranet, or paper, but we should report questions/concerns about this to Laurie – she wants to know about this)

ix. **increased transparency** – more updated content on faculty resource pages, info on transition to retirement)

x. **more information to be gathered on:**

- standardized hiring practices
- how PT faculty are orientated
- multi-term contracts for PT faculty
- how information is distributed to PT faculty
- immediate goal: reviewing guidelines and procedures

3. Discussion on NTS faculty report and faculty handbook

a. Recommendation made to create a sub-committee to look through handbook and identify areas for improvement (to be discussed at next meeting)

4. Discussion on mission statement (Tom) [tabled]

5. Discussion on next steps [tabled]

a. Defining our scope

b. call meeting with other committees?