UCIS @ Faculty Senate:
International Partnerships Processes & Platform

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GLOBAL GOALS

1 PITT to the WORLD 
the WORLD to PITT
Connect our domestic and international pursuits to generate synergies that help strengthen our communities

2 GLOBAL READY
Cultivate globally capable and engaged students toward lives of impact in their communities and beyond

3 GLOBAL IMPACT
Convene a global community of researchers that advances our frontiers of knowledge and tackles real-world problems

4 GLOBAL OPERATIONS SUPPORT
Rewire and improve our infrastructure to streamline, facilitate, and expand engagement with the world
PITT to the WORLD
the WORLD to PITT

Connect our domestic and international pursuits to generate synergies that help strengthen our communities.
Partnering for Global Success

- Coordinate Strategies
- Establish Processes & Systems
- Support Faculty & Administrators
Partnering for Global Success

We have a unique opportunity to realize our global potential as a **COMPREHENSIVE UNIVERSITY** with the capacity to not only sustain strong teaching, research, public service, and entrepreneurial relationships abroad, but also to **BRING THE WORLD TO PITTSBURGH** and **WESTERN PENNSYLVANIA**.
GLOBAL OPERATIONS SUPPORT

Rewire and improve our infrastructure to streamline, facilitate, and expand engagement with the world
Centralizing Support for International Activities

Global Affairs Hub

- Global Operations Website and Toolkit
- Global Vendor Network
- Database of International Experts
- Travel Management and Assistance
- Partnerships Support System
- Global Operations Support (Global Concierge)
International Partnership Agreements:

Agreement Generation & Workflow

Contraxx Enterprise
Contract management system

- Supports online agreement generation & approval process
- Tracks workflow from approval form through completion and beyond
  - Monitor progress
  - Communication
  - Signatures
- Document repository
- Data analytics
International Partnership Agreements: Approval Process

STEP 1: Check Active Agreements
- Review Pitt EnCompass
- Contact Global Concierge
- Agreements Approval Form

STEP 2: Select Agreement Type
- Review Agreement Types
- Consult with Partner(s)
- Contact Global Concierge

STEP 3: Submit Approval Form
- Chair & Director/Dean Approve
- UCIS Reviews & Follows Up

STEP 4: Negotiate Agreement
- UCIS Assists Requestor
- UCIS Assists Requestor & Routes for Approval

STEP 5: Finalize Agreement
- UCIS Assists Requestor

Diagram Flow:
- From STEP 1 to STEP 2
- From STEP 2 to STEP 3
- From STEP 3 to STEP 4
- From STEP 4 to STEP 5
- From STEP 5 to STEP 1
Step 1: Check Active Agreements
Step 1: Check Active Agreements

http://globaloperations.pitt.edu/contact/
If you are already familiar with the new process for requesting an International Partnership Agreement, you can access the Partnership Agreement Request Form directly.

View Agreement Request Form

The University partners with academic institutions across the globe to expand curricular offerings, research, and experiential and intercultural opportunities for mobility of students and faculty. University of Pittsburgh Policy 02-01-06 can be found as a mechanism for initiating, amending and/or renewing international agreements. The University's process for establishing and maintaining agreements with international institutions exists to protect the interests of faculty and units working to establish linkages with international counterparts. The policy governs agreements having the following characteristics:

...any agreement 1) between the University of Pittsburgh and one or more foreign governments and/or universities or other organizations domiciled outside the United States, regarding the use of this University's faculty, student, library or other research or instructional resources within the United States or 2) that commits the University of Pittsburgh to the deployment of faculty, student, library or other research or instructional resources outside of the United States.

Faculty and administrators considering an international inter-institutional agreement should follow the steps listed below.

Step 1: Check Active Agreements

Before concretizing commitments with potential partners, it is important to determine whether the University currently holds an active agreement with the proposed partner institution. UCIS currently tracks all active international agreements; for a list of existing agreements with a particular institution, please visit the Pitt EnCompase link on MyPitt portal. Should you require further information or assistance, please contact the Global Operations Support Manager.

Step 2: Select Agreement Type

Before formalizing any type of understanding between parties, it is also critical to determine if the partnership meets University's stated needs and/or priorities. This decision should help you discern the appropriate agreement type to best formalize the desired relationship of the parties involved. The following are the types of international agreements available for consideration. At the earliest stages of conceptualization, please contact the Global Operations Support Manager for help determining which agreement type will best meet the needs of the intended partnership.

- Memorandum of Understanding (MOU): A formal, non-binding agreement between institutions. It is used in cases where a
Memorandum of Understanding (MOU): standard, non-binding accord between institutions.
• ceremonial signing
• exploratory relationship

Faculty Exchange Non-Teaching: non-teaching collaborations with partners abroad (including formal mobility agreements, coordinating academic meetings, collaborating with international partners)
• Research projects = Office of Research
• Teaching contracts = Office of Faculty Affairs
Cooperative Agreement: partner with institutions abroad on matters not related to student/faculty exchange.
• Pitt is co-hosting programs or events abroad, not related to study abroad (such as conferences, film festivals, publication launch)

Undergraduate/Graduate Student Exchange: supports individual student mobility (outside of Pitt-sanctioned study abroad program models) via a bilateral agreement where each partner is encouraged to send/receive equal numbers of students annually.
Step 3:
Submit Agreement Approval Form
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International Agreements Approval Process

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- Screenings
- Consultations
- Requestor Follow-Up
International Agreements Approval Process--DocuSign

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Step 3:
Submit Agreement Approval Form
Step 4:
Negotiate Agreement
Step 5:
Finalize Agreement