




University of Pittsburgh

*Office of the Provost
Faculty Affairs*

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MEMORANDUM

TO: Deans

FROM: Carey Balaban 

DATE: August 4, 2014

RE: Required Intellectual Property Rights Assignment for Faculty and Non-Clerical Staff

As discussed at the Council of Deans meeting in May, all faculty and non-clerical staff are required to sign an "Intellectual Property Rights Assignment" ("IP Agreement") with the University in order to comply with the University's obligations to receive federal grants and contracts. This requirement is included in University Policy 11-02-01.

A revised IP Agreement has been issued by the University (appended). Signed copies of this agreement for all faculty and non-clerical staff need to be on file in the Office of Technology Management, and will be required for continuity of access to accounts related to federal research awards.

Please arrange for all faculty and non-clerical staff in your unit to sign the agreement and for all signed forms to be collected and forwarded to the Office of Technology Management (OTM), Attention: Sandy Latini, by **September 16, 2014**.

In the future, please have all new hires sign the IP Agreement form upon employment and forward those signed agreements to OTM.

Enclosure

cc: P. Jerome Richey
Marc Malandro
Laura Hillock

Signing and submitting this form is a condition of employment, for receiving a University of Pittsburgh appointment, and/or for being granted access to University of Pittsburgh resources.

**University of Pittsburgh
Intellectual Property Rights Assignment**

I understand and acknowledge that the University of Pittsburgh has policies regarding the ownership of intellectual property, as outlined in University Policy No. 11-02-01, Patent Rights and Technology Transfer, and University Policy No. 11-02-02, Copyrights (hereafter, the "Policies"), which may be revised from time to time. I also understand that the University of Pittsburgh's funding agreements with third parties, including the United States Government, impose certain obligations upon the University, its faculty, staff and students with respect to rights in inventions. I further understand that the Policies affirm my copyright ownership in scholarly works as defined therein. In consideration of my employment and/or my use of or access to resources at the University of Pittsburgh and with the intent to be legally bound, I agree as follows:

1. I will abide by the University's Policies noted above, and I will submit any invention disclosures, and execute any confirmatory assignments or other documents necessary (a) to comply with the Policies and (b) to confirm ownership of intellectual property by the University as required by the Policies. In some cases, the University may waive ownership after disclosure, review and an acknowledgement signed by the University.
2. Subject to the terms of the Policies, I hereby irrevocably assign and transfer to the University my rights, title and interest to all intellectual property that I conceive, create and/or invent during my employment or association with the University and to which the University has rights pursuant to the Policies.
3. I certify that I have no agreements with or obligations to others in conflict with this assignment and transfer, except as identified on the reverse side of this document or on pages attached to this document, and I will not knowingly enter into any such agreement in the future.

Date

Signature

Name (Print or type)

Department