

Senate Library Committee Minutes—February 21, 2019
3pm in 272 Hillman Library

1. Attending

Mark Anderson, Irene Frieze, Elizabeth Mahoney, Clark Muenzer, Mark Rauktis, Zack Horton, Barbara Epstein, Kathryn Gardner, Marc Silverman, Michelle Ozaeta, Kornelia Tancheva, Nancy Tannery.

2. Guests

Ed Galloway, Associate University Librarian for Archives and Special Collections
Zachary Brodt, University Archivist

2. Minutes of November 8, 2018 approved.

3. Discussion of ULS Archives and Special Collections

Ed Galloway provided a brief history of the University Archives and Special Collections as it developed from the Darlington Gifts of 1918-1925 and the 2017 merger of the Archives area with Special Collections. Archives and Special Collections are now found in 2 reading rooms located on the Ground Floor of Hillman Library and at Thomas Boulevard (see attached slides).

3. Discussion of donations to ULS (libraries and archives)

Zach Brodt provided an overview of how faculty papers and institutional records are reviewed and acquired by University Archives. Of interest are items such as Self Studies, Departmental Meeting Minutes, Student Organization records, Accreditation Preparation materials, etc. He indicated he works closely with the Digital Archivist and Preservation Librarian as well as the Records Manager to ensure that materials are made available to the Archives in a timely and consistent fashion. The University Archives sends departments inquiries each year to ask for records that should be included in the archives.

Zach continued his presentation to note that faculty papers that might also include those of faculty who have been professionally active, identified as Distinguished Professors, and those in Endowed positions. Items of interest include professional correspondence, photographs, lectures and speeches, published and unpublished manuscripts. For more information on this see, www.library.pitt.edu/gift-exchange.

4. Law Library donations

Marc Silverman gave a brief overview of their acquisition of faculty papers which have since been forwarded to the University Archives.

5. HSLs archives and donations

Barbara Epstein described the HSLs Rare Book Room which has between 1500 and 1800 items. An appraisal of the collection was completed 15 years ago to determine the value of the collection, those items in need of repair, and those that were unique.

The Special Collections and Rare Book Room will be included in the in the upcoming renovation of the library. A variety of activities are underway including an assessment of the artifacts such as medical school yearbooks, end of the year medical school student skits, papers from the Superintendent of the Insane Asylum, Patient Index ledgers from 1908 to 1925, etc.

6. HSLs renovation update

Barbara Epstein provided a renovation update for the committee that detailed the Phase One work to be conducted on the west side of Scaiffe Hall (which will be torn down). This phase includes the building of new offices, a new rare book room. As part of the work, some of the books and journals will be sent to Thomas Boulevard for storage.

Once the work is completed, some books will be returned to the library to support the programs as well as a Medial Humanities Collection. However a goal of the work is to increase study space and provide access to computer rooms, etc.

7. The group decided use the March 21st meeting to tour Thomas Boulevard.