

Senate Computing and Information Technology Committee

March 9, 2021 – 1:00 pm

Room 717 CL by Zoom

Meeting ID: 984 9787 7977 Passcode: 627854

Attending: Michael Spring, Mark Henderson, Adam Hobough, Ollie Green, Laurel Gift, Stacie Gabriel, Gosia Fort, Stephen Wisniewski, Douglas Fischer, Marty Levine, Arif Abdullah Jamal, Ilia Murtazashvili, Kimberly Phillips, Kenny Doty, Susan Sereika, Irene Frieze, *Vinnie (last name?)*

Approval of the Minutes: Minutes from the February 8, 2021 meeting were approved as mailed with two changes made; a typo in Michael's name and Gosia Fort being in attendance.

Chair's Report:

- Handling of Accounts for Deceased Faculty
 - Michael Spring sent out a memo this morning detailing the specifics. Irene Frieze raised this initial concern and Jay Graham explained how the process works (these details are written in the memo as well). Tom Hitter stated that there are currently no formal policies on this.
 - Michael Spring: Exceptions could possibly be made for deceased, departed, and disabled faculty but we need to decide whether or not this is something the committee should address. If a faculty member leaves under good condition but still has active research projects, this is something we should definitely look into.
 - Laurel Gift: We need to see if this is strictly a faculty issue or if it's a staff and student issue as well. If it's extended, we may need a more formal policy in place.
 - Since this is both a computer and access issue as well as a record retention issue, the group decided to reach out to Tom Hitter to get a gauge on how best to handle all of this in a non-confrontational way and prepare some action for faculty assembly.
- Liaison with ITAC Subcommittees
 - Data Governance
 - Michael Spring will be serving
 - Security
 - Douglas Fischer will be serving
- Research Data Management
 - Michael Spring wrote to Penny Murrell but hasn't heard anything back yet.

Pitt IT/CIO Report

- Box migration project update
 - Adam Hobough: As of right now the plan is to extend our current contract through August 2022. At that point, the service will turn into a cost recovery service but we're still trying to figure out all of the details with that. We thank you to everyone who's been working with us and giving us their feedback. There's

going to be a monthly communication rhythm starting in mid-March so that we can have conversations with departments and help them when needed.

- Google Drive data cap starting July 2022
 - Adam Hobaugh: There's no free lunch when you talk about cloud storage at the enterprise level. Google was originally going to provide us with unlimited storage but starting July 2022 they're going to implement a 100 terabyte institutional cap on data storage. We're currently negotiating with them and will keep the University updated as to how these decisions will affect them.
- Ollie Green and Laurel Gift discussing privacy/security
 - Laurel Gift: Some of the major things that I'm working on: a HIPPA compliance program, GDPR, GLBA, the red flags rule, FERPA, incident/breached response, the information security sub-committee, and the data governance sub-committee. I work with Ollie Green and Chad Burton regularly.
 - Ollie Green: Laurel and I collaborate quite a bit and I will continue supporting Laurel and making sure we have all of the proper security tools in place to meet any requirements. I'm looking forward to the information security sub-committee and data governance sub-committee.
 - Michael Spring would like a security report at our next meeting regarding phishing expeditions, trajectory data, intrusions, etc. It would also be nice to get a help desk report.

Old Business

- Research Data Management
- Privacy Issues/Policy Reviews

The meeting was adjourned at 2:15 pm.

Draft minutes submitted for review by:

Stacie Gabriel

March 10, 2021

Spring Meeting Schedule

Monday, 4/12/2021, 10:30 am