

Meeting Minutes
Plant Utilization and Planning Committee
March 15, 2021
2:00 PM to 3:30 PM
Zoom Meeting

1. Welcome and Introductions

Debbie Miller, Co-Chair
Dave Beck, Co-Chair

Debbie Miller called the meeting to order at 2:02pm and welcomed all committee members, invited presenters, liaisons from Provost and Chancellor's Offices and members of the media.

2. February 2021 Meeting Minutes Approval

Debbie Miller, Co-Chair

Meeting minutes were approved as written

3. University Resilience Framework/COVID Plans – Update Chancellor's Liaison(s)

There was no new report

4. University Registrar's Report

Patti Mathay
University Office of the Registrar

- *Patti discussed unique challenges this past year secondary to COVID. All renovations were put on HOLD. Langley Hall will be rescheduled for 2022.*
- *All renovations keep accessibility and ADA compliance central to its planning process.*

5. Classroom Management Report

Chris Coat
University Office of the Registrar

- *Refer to PPT for details*
- *Spoke to preparations for COVID de-densification; ventilation; cleaning, traffic flow (stairwells, elevators, ingress/egress buildings and classrooms); maximum capacity of 250*
- *Elevator occupancy and passing time increase between classes*
- *Alternative spaces: Carnegie Museum rooms, Admissions, WPU and O'Hara Student Union, UClub, Craig Hall, COL lawn tent; Posvar Hall - Provost Suite (2nd floor)*
- *Why not more off-campus locations? (eg. Convention Center; hotel conference rooms) – Wireless bandwidth to support Flex@Pitt*
- *Room preparation: capacity determination; signage; seat designation; desk migration; teaching technology installation and training*
- *Future challenge: returning all desks, chairs and furniture back to their respective classrooms for the fall term.*
- *Student Info System (SIS) and Scheduling: complete repopulation of info (room assignments, start dates, time shifts, etc.)*

- *Scheduling criteria: ensure that some component of the class was able to meet in person (eg. Large >250 lectures would have recitations scheduled that could meet in person; rotating cohort models, etc.*
- *Overview of timeline of milestones this past year*
- *Lessons Learned: F@P technology responded to feedback; informed spring term planning*

Q&A:

- *Fall term plans are to resume in-person classes at pre-COVID capacity*

6. Announcements and New Business

ALL

- *Debbie Miller acknowledged Patti Mathay's contributions to the University and to the PUP Committee and extended best wishes for her upcoming retirement.*
- *No new business or announcements*

7. Executive Session (when applicable)

Elected committee members

- *No executive session held*

8. Adjournment

- *Dave Beck adjourned the meeting at 2:55pm.*

Next Meeting: Monday, April 12, 2021 – 2:00pm (Zoom meeting)