

Meeting Minutes
Plant Utilization and Planning Committee
September 20, 2021
2:00 PM to 3:30 PM
Zoom meeting

1. Welcome and Introductions

Debbie Miller, Co-Chair
Dave Salcido, Co-Chair

- *Debbie Miller called the meeting to order at 2:02pm. Roll call and introductions of all attendees were made and the agenda flow reviewed.*

2. University Campus Operations Update

Dave DeJong, Sr. Vice Chancellor

- *Dave DeJong provided an overview of building safety updates -reviewed COVID era deep cleaning and safety measures taken for all buildings; HVAC systems; CDC physical distancing guidelines; building access controls – Pitt community members only (faculty, staff and students)*
- *All Pitt community must adhere to safety measures including masking, proof of vaccination or weekly COVID testing; entryway concierges remain in place*
- *University has isolation housing (for on-campus and off-campus students; currently only 2 students in isolation)*
- *Pandemics Safety Ambassadors (PSAN) remains active*
- *Paul Munro asked about congestion at building entries and elevators – Dave DeJong responded that there were some glitches noted the first week but resolving this week; added student concierges and educating students about the need to show IDs in addition to swiping*
- *Irene Frieze asked if Pitt ID allows access to all buildings – Dave DeJong response “Yes”*
- *Lucy Russell – asked if you can you tap your card vs. swipe – Dave DeJong responded some “Yes” and some “No”*
- *Leslie Hammond – Is the hotel on Bigelow still leftover from last year? – Dave DeJong response – We kept one hotel due to a very large freshman class and need to keep housing access and student safety*

3. Review of PUP Committee Mission Statement

Dave Salcido, Co-Chair/All

- *Debbie Miller introduced the action item/topic to kick-off the AY and noted revisions made to the PUP mission statement in September 2020 that specifically address our commitment to diversity, equity and inclusion. She noted that Dave Salcido shared some ideas regarding the PUP committee mission statement and perhaps update the mission statement to include language that focuses on safety. As such, he came prepared to share his ideas with a PPT presentation.*
- *Dave Salcido shared his ideas with accompanying slides*
- *Discussion:*
 - ✓ *Irene Frieze shared historical context of PUP and supports the committee's focus on safety*
 - ✓ *Paul Munro spoke to his support of the PUP alternative name change*
 - ✓ *Paul Supowitz shared with the group that an Environmental Health and Safety (EH&S) committee currently exists to address campus concerns. It is, however, separate from the faculty governance structure*
 - ✓ *Debbie Miller shared her support for the suggestion that the PUP committee agenda include a focus every month on safety; that the committee explores the process by which we can include a university liaison from EH&S; and consider a committee name change such as "Environment and Safety" to more accurately represent the scope of our mission statement.*
 - ✓ *Paul Munro suggested that the committee consider holding on our decision re: name change until the October meeting.*
 - ✓ *Dave Beck made a motion to that the committee wait until next month to vote on a name change; potential standing agenda item to include 'safety' and the appointment of a university EH&S liaison to the committee. The motion was seconded by Leslie Hammond and unanimously approved by voting members of the PUP committee.*
- *Debbie Miller facilitated the committee's review of its current mission statement*
 - ✓ *Irene Frieze gave historical context that the PUP committee used to be part of the capital budgeting and planning process. Debbie Miller noted that she could not speak to historical practice; however, the PUP*

committee is apprised of the process and plans each academic year, with this year's topic being discussed at the October 2021 meeting. Discussion ensued noting that there are different processes in place now (including committees) that solicit faculty input. Mary Beth McGrew noted that she can provide information regarding these processes at next month's meeting.

- ✓ *There were no recommendations to change the language of the existing committee mission statement. Paul Munro made a motion to approve the mission statement as written. Leslie Hammond seconded the motion. The motion was unanimously approved by voting members of the PUP committee.*

4. Review of AY 2022 PUP Meeting Schedule/Topics Debbie Miller, Co-Chair

- *Debbie Miller reviewed the scheduled topics for the upcoming AY 2022.*
- *Paul Munro asked if concerns regarding the scooters on campus can be included with the safe transportation and mobility plans during the November meeting. Debbie Miller will bring this request forward to prepare for the November meeting.*

5. Announcements and New Business All

- *Irene Frieze submitted two photos and expressed concern re: Craig Hall external wall degradation and plans for its repair*
 - ✓ *Scott Bernotas noted that the area surrounding Craig Hall is slated for maintenance and repairs in the future; however, they will expedite assessing potential safety concerns related to the wall degradation and possible short-term solutions.*
- *Debbie Miller adjourned the meeting at 3:07pm*

Next Meeting: Monday, October 18, 2021 – 2:00pm (Zoom meeting)

**Plant Utilization & Planning Committee
SEPTEMBER 20, 2021**

Elected Members

David Beck – SHRS	PRESENT
Jeanine Buchanich - GSPH	
Leslie Hammond – History, A&S	PRESENT
Viktoria Harms – German, A&S	PRESENT
Debora Miller – SHRS - Co-Chair	PRESENT
Paul Munro - SCI	PRESENT
David Salcido – Medicine – Co-Chair	PRESENT
Christopher Todd - Law	PRESENT
Eugene Wagner – Chemistry – A&S	EXCUSED

Student Representatives

TBD - GPSG	
Isabel Lam – SGB	
Bruce Nmezi – UPPDA	
Rose Wu – CGS	

Staff Association Council

Doris Dick, Office of Child Development	PRESENT
Barb Klipa, Medicine	PRESENT

Pro-Tem members

Russell Clark - Physics & Astronomy, A&S	
Irene Frieze - Psychology, A&S	PRESENT
Susanna Leers - Law	
Jim Menegazzi – Emergency Medicine	
Jay Sukits – Business	

Chancellor's Liaisons

Scott Bernotas ** Vice Chancellor Facilities Management	PRESENT
Mary Beth McGrew, Associate Vice Chancellor Planning, Design and Real Estate	PRESENT
Lucy Russell, Vice Provost Office of the Provost	PRESENT
Greg Smith, Manager, Capital Projects and Physical Resources Office of the Provost	PRESENT
Dave DeJong** Senior Vice Chancellor Business & Operations	PRESENT
Paul Supowitz, Vice Chancellor Community & Governmental Relations	PRESENT

Senate Appointments

Robin Kear - Senate President	PRESENT
Chris Bonneau - Senate Liaison	PRESENT
Lori Molinaro – Senate Office	

** Primary liaison

GUESTS:

Amy Morgan, SHRS – Admin Asst.
Susan Jones, University Times

University of Pittsburgh
Senate Plant Utilization and Planning Committee
AY 2021-2022 – Schedule
Third Monday of the Month – 2pm to 3:30pm
Zoom Virtual Meetings

Mission Statement

The Plant Utilization and Planning Committee advises the University Senate on matters concerning the physical infrastructure and environs of the University and their use in safe, responsible, equitable and inclusive manners. Its responsibilities include reviewing the capital budget and plans for new construction; monitoring the renovation and maintenance of existing facilities; advising on issues of safety and accessibility on campus; supporting safe, responsible means of transportation; investigating the utilization of space and energy; encouraging and monitoring prudent use of all physical resources; reviewing the design and renovation of classrooms and research facilities; and advising on projects that affect the quality of life of the University and associated communities. The Committee provides for faculty, student, and staff involvement in carrying out its mission and reports to, as required, the Faculty Assembly, the Senate Council, and the officers of the University Senate. (revised September 21, 2020)

Date	Mission Category	Topic(s)
September 20, 2021	New members Mission statement	Introduction of new members and liaisons
		Mission statement review and approval
October 18, 2021	Review of capital budget and plans for new construction	AY 2022 Capital Budget Highlights/Process
		AY 2022 key projects
		Campus Master Plan
November 15, 2021	Supporting safe, responsible means of transportation	Campus transportation and mobility plans
December 20, 2021	Monitoring renovation and maintenance of existing buildings	Tour of recently renovated building - TBD
January 24, 2022 <i>Calendar change to due Martin Luther King Day</i>	Investigating the utilization of space and energy	Energy and Utilities Plans
		Grounds Update
February 21, 2022	Advise on projects that affect quality of life for University and communities	Community Engagement Centers
		Community Relations Initiatives
		Student Life Initiatives

March 21, 2022	Encouraging and monitoring of prudent use of physical resources Reviewing the design and renovation of classrooms and research facilities	University Registrar Report Utilization of classrooms and labs Classroom Management Team Update Classroom renovation project plans
April 18, 2022	Advising on issues of safety and accessibility on campus	Campus Safety and Accessibility
		Safety Culture
May 16 2022	Prudent use of all physical resources	Sustainability Plans
June 20, 2022	AY 2022 wrap-up and open discussion for AY 2023 plans	Campus tour - TBD