

Meeting Minutes  
Campus Utilization Planning and Safety Committee  
**March 21, 2022**  
2:00 PM to 3:30 PM  
Zoom meeting

1. Welcome and Introductions

Debbie Miller, Co-Chair  
Dave Salcido, Co-Chair

- *Debbie Miller, Co-Chair, called the meeting to order at 2:03pm. All attendees introduced themselves through the Zoom Chat feature.*

2. February 2022 Meeting Minutes Approval

Debbie Miller, Co-Chair

- *Meeting minutes were circulated for review prior to the March meeting. Paul Munro made a motion to approve the minutes as written. Leslie Hammond seconded the motion. The February meeting minutes were unanimously approved as written.*

3. University Campus Operations/COVID Plans – Update

Chancellor’s liaison(s)

- *Debbie Miller noted that there are no new reports or updates for today’s meeting. She reminded attendees to look for the weekly CMRO communication later this week. The CMRO on 3/17/2022 included notification of the potential for a loosening of indoor masking requirements.*

4. University Safety Update/ ISD: Cameras and Card Access

Ted Fritz, Vice Chancellor  
Public Safety and Emergency  
Management

- *Debbie Miller introduced Ted Fritz to present an overview of the ISD Cameras and Security Card Access systems.*
- *Ted Fritz shared that the ISD cameras have provided an increase in security for the Pittsburgh and regional campuses*
- *Camera systems are solely used for law enforcement purposes*
- *Camera technology is extremely sophisticated*
- *Irene Frieze asked about future plans on behalf of the Faculty Assembly of the card swiping process (safety concerns expressed at the Faculty Assembly). Ted Fritz responded stating that the card swiping system was initiated related to COVID responses and he was willing to discuss further if there are continued concerns. Debbie Miller noted that a survey was sent to the Faculty Assembly members late*

*last week to gather broad based feedback to summarize for faculty assembly and university decision makers.*

- *Doris Dick inquired about staff input – she will work with Staff Council to gather feedback to compile information.*

## 5. Classroom Management Discussion

Jonathan Helm, Registrar  
Christopher Coat, Associate Registrar

- *Debbie Miller introduced today's presenters/discussion facilitators*
  - *The Classroom Management Team (CTM) provided a brief overview of the role/composition of the team followed by presenting a charge from the Provost Office to create a systematic and optimal learning environment for all students by working closely with academic departments and students*
- *Discussion – CMT SWOT Analysis (Classroom Management Team)*
  - *(David Salcido) Library systems input to CMT;*
  - *(Viktoria Harms) Nationality Rooms (interactive teaching and learning technologies) – CMT very much aware of issues and is a focus of the CMT;*
  - *(Irene Frieze as Faculty Affairs Comm rep) Public walking into Nationality Rooms during classes + not enough classrooms + no 'help phones' in classrooms + inability to conduct Zoom sessions (no technology in classrooms);*
  - *(Robin Kear – SAAA) also raised concerns about insufficient # of classrooms*
  - *(Paul Munro – faculty rep to CMT) – discussed ideas about HOW to solicit broad based faculty input*
  - *(Leslie Hammond) – does CMT collaborate with Pitt Planning (coordination of construction projects with adjacent classrooms – safety, sound, teaching/earning)*
  - *(David Salcido) - is there a website to point faculty to regarding classroom management and provide feedback*
  - *CMT requested feedback (new Posvar and David Lawrence classrooms): very positive feedback from LH who taught in Posvar and David Lawrence pre/post renovations; opportunities for improvement re: communication, scope, feedback processes; consider a single website portal to share concerns and/or ideas [sorted/triaged behind the scenes to the appropriate persons]*
  - *CMT goal for teaching excellence; technologies; configurations; learning and teaching; possible 'threat' with what we've learned from COVID and continuing likelihood of students opting not to attend classes; greater threat if admissions continue to increase*

- *CUPS tour of recently renovated facilities – consider recommendations from CMT on what facilities would be beneficial to tour in addition to Facilities Management input*
- *CMT Projects (Chris Coat)*
  - *Scaife Hall auditorium (fall term)*
  - *Langley Hall (about to begin)*
  - *Nationality rooms (in the queue)*

6. Announcements and New Business

All

- *CUPS name change is official*
- *Capital project pre-decision input (working with university leaders re: options)*
- *Faculty input re: building swipe access process – open-ended survey sent*
- *EH&S committee meeting – David Salcido summary*
- *June CUPS will be rescheduled due to Juneteenth recognition (University closed)*
- *Call for nominations for chair; co-chairs and/or secretary*

*Debbie Miller, Co-Chair adjourned the meeting at 3:34pm.*

***Next Meeting: Monday, April 18, 2022 – 2:00pm (Zoom meeting)***

**Campus Utilization Planning and Safety Committee  
March 21, 2022**

***Elected Members***

David Beck – SHRS	EXCUSED
Jeanine Buchanich - GSPH	EXCUSED
Leslie Hammond – History, A&S	PRESENT
Viktoria Harms – German, A&S	PRESENT
Debora Miller – SHRS - Co-Chair	PRESENT
Paul Munro - SCI	PRESENT
David Salcido – Medicine – Co-Chair	PRESENT
Christopher Todd - Law	PRESENT
Eugene Wagner – Chemistry – A&S	

***Student Representatives***

Jess Scott - GPSG	PRESENT
Isabel Lam – SGB	
Kavita Vats - UPPSA	
Rose Wu – CGS	

***Staff Association Council***

Doris Dick, Office of Child Development	PRESENT
Barb Klipa, Medicine	PRESENT

***Pro-Tem members***

Irene Frieze - Psychology, A&S	PRESENT
Susanna Leers - Law	PRESENT

***Chancellor's Liaisons***

Scott Bernotas ** Vice Chancellor Facilities Management	EXCUSED
Mary Beth McGrew, Vice Chancellor Planning, Design and Real Estate	EXCUSED
Lucy Russell, Vice Provost Office of the Provost	PRESENT
Greg Smith, Manager, Capital Projects and Physical Resources Office of the Provost	PRESENT
Dave DeJong** Senior Vice Chancellor Business & Operations	EXCUSED
Paul Supowitz, Vice Chancellor Community & Governmental Relations	PRESENT
Ted Fritz, Vice Chancellor Public Safety and Emergency Management	PRESENT

***Senate Appointments***

Robin Kear - Senate President	PRESENT
Chris Bonneau - Senate Liaison	PRESENT
Lori Molinaro – Senate Office	EXCUSED

\*\* Primary liaison

**GUESTS:**

Amy Morgan, SHRS Administrator  
 Susan Jones, University Times  
 Jonathan Helm, Registrar  
 Chris Coats, Associate Registrar  
 Mike Arenth, Center for Teaching and Learning