

Faculty Affairs Meeting, November 16, 2017

In attendance: Yodit Betru (Co-Chair, Social Work), Chris Bonneau (Co-Chair, Political Science), Helen Cahalane (Social Work), Lorraine Denman (French and Italian), Patrick Loughlin (Engineering), Tom Songer (Public Health), Chun Hua Tsai (Graduate Student Representative), Krish Patel (Undergraduate Student Representative), Laurie Kirsch (Chancellor's Liaison), Ann Thompson (Chancellor's Liaison), Lori Molinaro (in for Cindy Tananis, Senate Liaison), Marty Levine (University Times)

The meeting began at 10:00am. Since there was no formal agenda for this meeting, the minutes are organized by topic.

1. Report from the Expanded Executive Committee (Lorraine). Main question: How will we interact with other committees? Lorraine will send a written update with complete list of questions for us.
2. Short-term objectives: contract parameters for NTS faculty, moving part-time faculty to full time, resource issues (i.e., professional developments for NTS, sabbaticals for NTS faculty.)
3. Laurie K has confirmed emeritus status for NTS faculty and this has been approved formally by the Board of Trustees; written policies have not yet been updated to reflect that change (pending).
4. What is the process for gathering information? Laurie says that the reports from the NTS committee were shared with the Deans. For example, she has asked the Schools about what kind of training are in place of PT members; schools will be encouraged to consider multi-term contracts (asked for info on how they do that). Faculty composition (PT, NTS, TS) is being investigated and will reported on in the future. Laurie will update in the new year.
5. Other issues to consider? Transparency (i.e., no policy on canceling classes and PT compensation for canceled classes). Schools are to collect policies on NTS promotion.
6. Topic of outreach. Getting the word out to NTS faculty about promotion? How best to disseminate information?
7. Topic of promotion processes for NTS faculty. What info is given across schools? What is the process? We should look for best practices. Is our goal to change things at the Faculty Handbook level? Are we trying to write new policies (our committees are only advisory).
8. Scope of work of this committee (mission statement). We should talk to Frank Wilson, Cindy Tananis, and Michael Spring to help with the mission statement.
9. Should we do a handbook audit? We need to collect more information (NTS ad hoc committee reports, Laurie's info, etc.) This information will be disseminated before our next meeting.
10. Should we call a meeting with other committees? With Co-Chairs to report out what we're doing and how we can collaborate?
11. Next steps (for to-be-scheduled January meeting): 1) continue to gather info (Laurie), 2) read NTS report and faculty handbook, 3) look at changing the name of NTS faculty? Deficit language around this term and the definitions of this.
12. Next meeting (TBD in January): 1) reports on info, 2) discussion on faculty handbook, 3) finalize mission statement (drafted by Tom Songer).

Meeting adjourned at 10:47am.