In Attendance: E. Chasens, B. Conrique, D. Harall, G. Huber, R. Melhem, R. Rutenbar, P. Smolinski, C. Wilcox

P. Smolinski stated that the minutes of the Committee Meeting of January were sent out to the committee members asking for comments and that no comments were received. Thus, the minutes will stand as posted.

R. Rutenbar stated that an email reminder of the required disclosures will be sent to personnel in the near future. He stated that no new disclosure items have been added.

R. Rutenbar said that a new communication system will be introduced which can send email to University groups that is nicely formatted and will have analytics to check compliance and be able send reminders to specific individuals who have not responded.

R. Rutenbar stated that the University continues to keep abreast of the government situation regarding foreign influence. C. Wilcox stated that it is important for higher education to advise government on educational perspectives.

G. Huber mentioned that COI disclosure is federal requirement for PHS research. All information on the form is federally required. He added that DOE and NSF are not PHS agencies.

C. Wilcox said that the other support section on grant applications should be a complete list of other support.

R. Rutenbar stated that disclosure requirements may be coming for personal research interactions that do not include funding.

R. Rutenbar stated that disclosure requirement for federal agencies are non-uniform and he expects changes. Hopefully the disclosure requirements for federal agencies will become standardized.

The meeting was adjourned at 2:20 pm.

The next meeting will be March 29, 2019 in CL 156

Minutes submitted by P. Smolinski