

Meeting Minutes
Plant Utilization and Planning Committee
Monday October 16th, 2017 – 3-4:15pm
272 Hillman Library

Introductions:

Co-Chairs Tracey Olanyk and Kathy Kelly welcomed committee members and guests. In addition, members were asked to introduce themselves as there were several invited guests at the meeting.

1. Review/approve the minutes from September meeting.

The DRAFT September meeting minutes were approved by the committee with minor edits to be sent by Patricia Weiss to Kathy Kelly to amend the document.

2. Representative from Brailsford will present an overview for the housing study being conducted for the University's master plan. They will then answer questions and take suggestions.

Scott Bernotas provided a brief update of activities related to the Campus Master Plan that occurred since the September PUP meeting as well as a timeline for future activities:

- *17 engagement sessions with stakeholders were held in late September*
- *150+ faculty/staff and 60+ community members attended their respective sessions*
- *November: Review of information with Deans and Department Chairs*
- *December: Report to the Deans and Department Chairs*
- *Information resources are available as follows:*
 - *Website: www.fm.pitt.edu - Master Plan tab*
 - *3501 Forbes Avenue office with information*
 - *Online input available through December 2017*

Representatives from Brailsford and Dunlavey (Brad Noyes and Katie Karp) provided an overview of the process by which they are gathering information to draft a University Housing Plan. The process includes a market analysis, predictive analytics which are both qualitative and quantitative in nature and scope. The scope of the Housing Plan includes undergraduate student housing, visiting faculty housing, and 'hoteling/transitional' housing to name a few. The committee members engaged in thoughtful discussion with the consultants. Some topics of discussion included:

- *City Planning*
- *Regional Planning*
- *Public transportation*
- *Housing costs projected increases*
- *Partnerships with Pitt/CMU/UPMC for transitional, graduate and first professional housing needs*

3. Review of suggested agenda topics for the year.

Kathy Kelly presented the agenda of topics with related PUP Committee Mission Statement goals. All were in agreement that the topics align well with the committee's mission. A few highlights for the AY 2018 include:

- *November meeting: Transportation issues/updates*
- *December meeting: Tour Posvar Hall*
- *Spring Term:
Schedule several remaining topics, particularly those related to utilization of space and energy, sustainability and use of all physical resources.*

4. New Business – *There were no new business items brought forth for discussion. Pat Weiss inquired as to how all of the current master plans are coordinated and related. Scott Bernotas provided a clear and concise overview of the inter-relationships between the following:*

- *10-Year Capital Budget Master Plan*
- *Enrollment Master Plan*
- *Campus Master Plan*
- *Athletics Master Plan*

All planning is 3-pronged in its nature and scope to include (1) programmatic needs; (2) space and campus configuration; and (3) enrollment projections and planning.

5. Adjournment – *Kathy Kelly adjourned the meeting at 4:15pm. The next PUP Committee meeting will be held on November 20, 2017 beginning at 3:00pm at 272 Hillman Library.*

Action Items:

- *PUP Committee members offered to be of assistance in identifying populations for which transitional housing may be of benefit, including but not limited to: UPMC, Medical School, graduate students; post-doctoral fellows, PhD students, and entry-level professional degree students.*
- *It was recommended that Brailsford and Dunlavey send a survey to the Council of Deans to distribute and gather information regarding graduate students' housing needs*

Submitted by: Debbie Miller, PUP Committee Secretary