September 30, 2020

Dear Officers of the University Senate:

On behalf of Co-Chair Debora Miller and the members of the University Senate Plant Utilization and Planning Committee, I would like to share this submission of our action plan and task leader designation in response to the directive we received on systemic racism, inequity, and justice:

- **Action Plan**
  - At the September 2020 meeting, our committee voted to amend our mission statement as follows (with changes in **bold**):
    - “The Plant Utilization and Planning Committee advises the University Senate on matters concerning the physical infrastructure and environs of the University and their use in safe, responsible, equitable and inclusive manners. Its responsibilities include reviewing the capital budget and plans for new construction; monitoring the renovation and maintenance of existing facilities; advising on issues of safety and accessibility on campus; supporting safe, responsible means of transportation; investigating the utilization of space and energy; encouraging and monitoring prudent use of all physical resources; reviewing the design and renovation of classrooms and research facilities; and advising on projects that affect the quality of life of the University and associated communities. The Committee provides for faculty, student, and staff involvement in carrying out its mission and reports to, as required, the Faculty Assembly, the Senate Council, and the officers of the University Senate. (revised September 21, 2020)
  - At the September 2020 meeting, we also agreed that our committee would commit to applying a social justice lens to all discussions, deliberations, and presentations through the year, especially by asking each presenter from the various offices and departments across the University to comment on their efforts to make meaningful change toward equity and justice

- **Task Leader**
  - Co-Chair David Beck will communicate with presenters, reinforce the application of the social justice lens, and provide reporting to Senate leadership on schedule as requested.

Please feel free to contact me with any questions, and thank you for the consideration.

Sincerely,

David C. Beck EdD, MPAS, PA-C, DFAAPA
Co-Chair, University Senate Plant Utilization and Planning Committee