

Plant Utilization and Planning Meeting

Minutes 10/24/13

TOPIC	DISCUSSION	ACTION TO BE TAKEN
Call to order	Pat Weiss called the meeting to order at 3:05	
Approve Last meetings minutes	Approved	
Mission statement	<p>Oct. 2013 <u>Draft Revision</u> : Mission Statement The Plant Utilization and Planning Committee advises the University Senate on matters concerning the physical infrastructure and environs of the University. Its responsibilities include: reviewing the capital budget and plans for new construction; monitoring the renovation and maintenance of existing facilities; advising on issues of safety and accessibility on campus; supporting safe, responsible means of transportation; investigating the utilization of space and energy; encouraging and monitoring prudent use of all physical resources; reviewing the design and renovation of classrooms and research facilities; and advising on projects that affect the quality of life of the University and associated communities. The Committee provides for faculty, student, and staff involvement in carrying out its mission and reports to, as required, the Faculty Assembly, the Senate Council, and the officers of the University Senate.</p> <p>The above revised mission statement was reviewed. It was voted and accepted unanimously.</p>	Pat and Susanna will notify Michael Spring of new mission statement.
New Name for PUP	Discussed whether we should initiate this process Requires multiple approvals from committees	Discuss the possibility of name change over next meetings
Old business - Websites	Fixed broken link on website	
Old business - Off campus student recycling	We will be notified any new initiatives	
Facilities update (Laura Zullo)	<ul style="list-style-type: none"> - GSPH addition – auditorium complete, remainder of building completed by the end of this year- old building will start in 2014 - Salk completed in Mid august - Chevron 2 floors are in renovations - Benedum in final phase - Clapp renovation in design phase - Peterson steps will be completed in phases - Cathedral elevator proposals are out (interest from 3 bidders). 	

	<p>Request that elevator be tested during class change time to ensure that they will be efficient. Elevators will be staggered so there will always be service (2 year project)</p> <ul style="list-style-type: none"> - Construction of new dorm in Bradford started - Johnston nursing facility complete - Bruce Hall renovations completed 	
Sustainability	<ul style="list-style-type: none"> - Joe Identified items PUP could be responsible for from 100 good ideas for sustainability. <p>Discussed individual items</p> <ul style="list-style-type: none"> - Paul concerned about need for areas/items for bicycles. Is ongoing items addressed. - Idling of buses/trucks by building. Can we enforce city law to prevent idling – Particularly by Falk school. - Default 2-sided coping. This is an ongoing change as new printers are installed/replaced <p>6 items were identified that PUP should be responsible for Of these the following were discussed</p> <ul style="list-style-type: none"> - environmentally friendly cleaning products already being addressed by facilities. - Clarify and improve recycling practices and policies has had as student evaluation last year with recommendations. Publicize on how to recycle battery and electronics - Students have meetings about recycling (Madeline Chavara). Need to coordinate student efforts as there is a lot of overlap. <p>Re: Need for a campus wide group for sustainability. Need to evaluate different needs on list. Organize by types of needs</p>	<p>Complete inventory of use of bicycle items on nice days to determine need. Pat or Susanna will contact John to see if we can enforce idling rule</p> <p>Laura will provide student evaluation of recycling</p> <p>Publicize where batteries can be recycled on web</p> <p>Review /organize items on list to further distinguish between items that belong on a PUP sustainability agenda and items more appropriate for that of a campus wide group. Continue discussion over next meetings</p>
Field Trips	School of Public Health, Salk 402, Union Assembly Room, Fitness Facilities and Trees Hall, Petersen Event Center, Information Sciences (N. Bellefield).	Pat or Susanna will contact Joe to arrange locations for a tour on PUP's December meeting date.
Sharing	<p>Where to share draft documents.</p> <ul style="list-style-type: none"> - Pitt Portal has a place to put draft documents for PUP. - The Cloud (through the Box) - Sharepoint (server based system) <p>Group felt Portal was most appropriate</p>	
New items	Request for review of 12 year building/renovation plan Review of upcoming projects	Dave will present this to PUP
Adjournment	Pat Weiss adjourned the meeting at 4:10	

Attending:

Nancy A. Baker

Kristin Gusten

Madeline Chavara

Kent Harries

Susanna Leers

Paul Munro

Mark C. Scott

Patricia Weiss

David DeJong

Laura Zullo

Irene Frieze