

SENATE COUNCIL MEETING MINUTES

Thursday, October 12, 2023

3:00 p.m.

I. Call to Order

President Robin Kear called the meeting to order at 3:01 pm

II. Approval of the Minutes

On a motion duly made (Songer) and seconded (Bell) the minutes from the Senate Council meeting on September 14, 2023, were approved as written.

III. Introduction of Items of New Business

None

IV. Report of the Chancellor, Joan Gabel

Sorry I cannot be with you in person. I am part of the Governor's task force which meets in person in Harrisburg, but this will be finishing up soon.

First, I want to start by acknowledging the horror of the terrorist events that have taken place in Israel that have had resounding effects on multiple members of our community, in a whole host of different ways. We sent out a first reaction yesterday afternoon and a second one today updating on our resources, which will be an ongoing thing going forward. If you or your colleagues are planning to do something that creates, broadly speaking, a teachable moment that you think others would benefit from having access to, let us know as we are going to continue to put information out about these. We have received a lot of feedback through shared governance and informally and I am grateful for all of that.

Other things that are happening:

I have been very involved of the Carnegie reclassification conversation which will be releasing information in November. This group is looking at the meaning of R1 universities and also thinking of new classifications around social mobility which will be interesting and helpful for Pitt and higher ed in general.

Ninety days in and I have been involved in many meetings with shared governance groups, including senate, faculty, student government and I am meeting with staff council in a few days .

I visited Pitt Greensburg and plan to visit the other regional campuses soon. Congratulations to Pitt Greensburg who celebrated their Founder's day this week.

We are doing alumni meetings; we met with the African American Alumni Council (AAAC) yesterday, ; the Board of the Alumni association.

A few days ago we had a cookie table, which we are calling «pop up ». This was a success, one of my favorite Pittsburgh traditions, and we are planning more for the future

We had my first full Board meeting on September 29th and the video is available for anyone who wishes to watch it. We gave the annual report and we had a robust discussion on strategic planning, and I will go over some of this for you.

The Plan for Pitt started in 2016 and there was a lot of input from many people in the first phase. There was a pause due to the pandemic and the departure of Pat as Chancellor and we are now moving forward with it. The thing that is compelling about the plan is the way that it leans into values and positions the University of Pittsburgh as a values-driven institution. The values that have percolated to the top include academic excellence, innovation, community, inclusion, collaboration.

These values inform what the plan means, and we have reframed these values in order to define what we will be doing in the future to further these values.

We will:

- Drive student success – academics and student well-being
- Propel scholarship, creativity and innovation - funded research and also unfunded research, and other innovations.
- Be welcoming and engaged – DEI activity and community engagement, including this being a great place to work.
- Promote accountability and trust – fiscal side of things, transparency, and the nature of public support of higher ed.
- It's Possible at Pitt – moonshots or risks or new enterprises. These represent unique opportunities that exist at Pitt and we already have BioForge, quantum computing, zero carbon footprint commitment, the intersection of AI and learning and others.

We will be working on using all of the things that we measure at the University as a way to determine whether we are achieving what we set out to do. Measures are guideposts and I am very committed to them, and these will create clarity.

It is homecoming and lots of things going on. Many alumni are here – I encourage you to engage with them.

Congratulations to Marnie Oakley as the new Dean for Dental Medicine

The provost search committee is being finalized, and thank you for getting involved with this and we are ready to move to the next step. The Dean's searches are being lined up behind this.

New funding news:

A research team from the SOM and Dietrich received a 5-year, \$3.3 million grant on aging. They are investigating a new means of protecting brain cells from neurodegeneration in Alzheimer's

Angela Stewart of SCI received a \$1.3 million racial, equity and STEM education award from NSF.

Two members of SOM in the Departments Surgery and Critical Care have received a large award to conduct a clinical trial on blood transfusion, \$34 million over five years.

We have received a \$25 million gift from Orland Bethel, a grateful patient, to establish the Orland Bethel Family Musculoskeletal Research Center.

The School of Nursing received a \$2 million gift to create the Joanne and William Conway Scholarship Program.

Student news:

Pitt Med student Adi Mittal is a finalist for the National Inventors Hall of Fame's 2023 Collegiate Inventors Competition. He has invented a cerebral aneurysm test.

Please let us know of any other good news you would like us to report on.

Kear: No questions from the room. Thank you Chancellor Gabel.

V. Report of the President of the Senate, Robin Kear

Welcome to the October Senate Council.

As the seasons change, certain kinds of weather remind me of the tragic events that alter us. The start of the academic year and a clear blue sky on a warm September day, inevitably turn my thoughts to 9/11. The snap in the air and the leaves on the city sidewalks near the end of October turn my thoughts to the massacre at the Tree of Life. As we quickly approach the 5-year anniversary of that terrible day, I fear that for many here in our community, in the years to come, those thoughts will intertwine with the impact of the atrocities committed by the terroristic group Hamas on the state of Israel. We can condemn those atrocities, want to hold responsible parties accountable, and fear the further destruction of war, fear for those held hostage, and fear for each and every life taken, and each family destroyed. We can support our community members deeply affected by these atrocities, we can help them stand up and hold on, just as we have done and continue to do for other tragedies closer to home and in other countries. We can continue our educational mission of understanding and empathy for others within our spaces, our classrooms, and our libraries, even as we strive to understand the roots of conflict and attempt to avoid it. We can hold hope and fear together, it can give us clarity on what is important and who we want to be.

As much as I sometimes wish the world would pause, it does not, it marches on. I have a few other topics to update you on:

Faculty Representation on Provost Search Committee

- Thank you to those faculty who ran for the slate, those who voted, and those who supported the administration of the election. Congratulations to those elected to the Provost's Search Committee
 - Arts & Sciences: Abdesalam Soudi, Linguistics and Lenore Thomas, Studio Arts
 - Provost's Professional Schools: Jennifer Murtazashvili, GSPIA and Frits Pil, Business
 - Health Sciences: Doris Rubio, Department of Medicine
 - Regional Campuses: Paul Adams, (Greensburg) Political Science
- We have tenure stream (both associate and full) and non-tenure stream represented among those elected.

Graduate Student Healthcare

- Work is proceeding through shared governance on the short-term Student Health Insurance Task Force. This task force is chaired by Carla Panzella, Associate Vice Provost and Dean of Students, and Melissa Kluchurosky, Director of Benefits. In addition to the student representatives, who should be the driving force, there is also a Staff Council representative, and a Senate Benefits & Welfare Committee representative.
 - This task force will be discussing the needs of students, benchmarking with peer institutions, providing recommendations to the University, and ultimately receiving approval by the State of PA.
 - I want to clarify a misunderstanding that I unknowingly perpetrated last week. The need for a student health plan to be approved by the state of PA is if there a move from a 'self-insured' health insurance plan (which is currently in place, where employers pay all

costs of the plan) to a 'fully insured' plan, where employers pay a fixed premium. Fully insured plans need to be approved by the Pennsylvania Insurance Department.

- Benefits & Welfare discussed the Student Health Insurance Task Force earlier this week. Chair Linda Tashbook is working with HR and the GPSG President.
- The creation of the Pitt Student Health Insurance Medical Hardship Assistance Fund is in place to assist students with costs through August 2024, up to the \$4200 deductible maximum.
- After speaking with James Gallaher last week, since there is an expectation now that the Student Health Insurance Task Force will continue beyond one year, we agreed that this group for students can run in parallel with the Medical Advisory Committee for non-represented faculty and staff, under an umbrella group – the Human Relations Advisory Committee.

Senate Committees and Expanded Executive Committee

- This month I have been attending as many senate committee meetings as I can, at the start of the academic year. The committees drive the work of the Senate. Thank you all for your service commitment.
- The yearly meeting for the Expanded Executive Committee, consisting of the Senate Officers and the chairs/co-chairs of the Senate Committees, took place on Friday October 6th.
- We had a discussion of committee functions, general Q&A, a discussion of current committee issues, and a discussion of free speech vs. hate speech at the university. We decided to join broader educational efforts that are in place this year (Year of Dialogue) and will be in place next year (Campus Callout for Free Expression). If you have any ideas for these, please let me know. Thank you to the Chancellor and Interim Provost for joining us for the last hour for an open discussion.

Federal Government

- As mentioned last week, a federal government shutdown would have an impact on the work we do here at Pitt. If this directly affects your work, keep on the lookout for more emails from the Research Office and others as needed when the stopgap funding agreement ends next month. I appreciated the communication and updating from our administration late last week when a shutdown seemed imminent earlier this month.
- Questions came up last week at Faculty Assembly about how a federal government impacts students, and I am finding out more information from OAFA.

University Policy Open for Comment

- There are currently no policies open for public comment.

Thank you all for your service and dedication to shared governance.

Any questions or comments on my report?

Behera: You mentioned the president of GPSG met the representative to the committee, but it was one of the representatives to the committee – Ivan – not with the GPSG president who met the task force.

VI. Report of Student Members of Senate Council

a. SGB _ Sarah Siddiqui

- October is Mental Health Awareness Month at Pitt! Each year, the Student Government Board coordinates events between around 20 participating organizations, including the other student governments here today! Our Wellness Committee has been hard at work working to support all the events happening this year — we hope everyone will be repping their MHAM green each Wednesday this month.
- We hosted our annual Fall Safety Fair last Tuesday, October 3rd, and it was a huge success! Our Facilities, Transportation, and Technology committee coordinated the event that consisted of twenty safety related organizations from all around our community. I hope you had a chance to try the fire extinguisher if you were able to attend!
- Our Support, Advocacy, and Prevention Committee co-hosted a PAAR Survivor Welcome Workshop with Pittsburgh Action Against Rape and Prevention at Pitt last Wednesday, October 4th! The SAP committee is also continuing their work on the Teal Gallery, an art exhibit for survivors of sexual assault. The deadline to submit for the Teal Gallery is October 25th.
- Coming Out Day was yesterday, October 11th! Our Diversity, Equity, and Inclusion committee was tabling all day to collect coming out stories and words of encouragement.
- Our Community and Governmental Relations Committee will be co-hosting two tenant town halls on October 23rd and 24th. These town halls will provide a space for students to hear from community partners and ask questions about navigating the process of moving off campus and renting in Oakland. The committee is also continuing its planning of Democracy Week, which will bring together political organizations from across campus to celebrate civic engagement leading up to the November election.
- We are currently working to promote opening syllabi for classes up before registration. Some departments already implement this policy and we are looking to make its use more common. Our Academic Affairs committee has been collecting responses on a survey gauging students' needs around open syllabi and we look forward to working more to expand early syllabi access.
- Our Renter's First Ad-hoc Committee has also been collecting responses on a survey to hear student renter experiences in Oakland. They have published a student-written guide to renting and are collaborating with a number of University partners to develop more resources to help off-campus residents at Pitt.
- Several members of SGB attended the It's On Us regional summit at Dickinson College in Carlisle, PA. Our members learned a lot about engaging students in the work to end sexual misconduct on campus, and it was also really nice to connect with chapters at other campuses including Pitt Johnstown and Temple University.
- We are currently working with the Student Athlete Advisory Committee on initiatives to promote wellness amongst student-athletes, especially around sexual misconduct. We hope to partner with them to propose a better policy for student-athletes who commit serious misconduct.
- We have begun our traveling office hours! We coordinate with other groups on campus to attend their general body meetings to hear their concerns and discuss what SGB can do for them. We are excited to have connected with about ten organizations, including groups like the Inter-Fraternity Council, the Panhellenic Council, the Asian Student Alliance, and the Black Action Society.
- Vice Provost Bonner has reauthorized the Student Leader Remunerations Task Force for this year. We are looking at the way student leaders at Pitt are remunerated, including automatic stipend increases and the process in which new roles are remunerated.

- As part of that group, we are also looking to rework the “Governance Group” classification, which is a student organization classification awarded to certain large student affairs affiliated or academic department affiliated groups on campus. We are working to propose a new system that better represents student interests in the near future.
- We have continued our work on the new student organization funds that the Student Government Board had authorized last year. These funds are administered in collaboration with the Office of Involvement and Student Unions and help fund programming for long stand Pitt traditions, service projects, and new initiatives.
- Finally, we would like to conclude with some updates on our Allocations process, which funds hundreds of student organizations on campus with money from the Student Activities Fee.
- We are receiving about twice as many requests week-to-week compared to last year, which is great! Just this week we passed the 100th request threshold for this year, and we’ve only been hearing requests for around five weeks. Unfortunately, that does mean we need to take action to make sure we can equitably distribute the \$900,000 we have to allocate.
- We recently amended our funding policies to more strictly limit the way we distribute funding for speaker honoraria, lodging, and transportation. These items are often extremely expensive and the Activities Fee can not bear the full weight of these events.
- We have also taken efforts to displace some of the funding that previously came from our Allocations process, including with the new Involvement and Student Unions funds we discussed before.
- As our Allocations services become more popular, we will continue to adjust our policies and funding philosophies to make sure this money is equitably shared with student organizations in a process by and for students.
- With that, I will end my report, and I am happy to take any questions!

b. CGSSG – Olivia Huron

Hi everyone, good afternoon! To introduce myself, my name is Olivia Huron, and I am the Vice President of CGS SG!

Unfortunately, Skyler the president of CGS SG could not make the meeting today, so I will be filling in to provide you all with a brief update on what CGS SG has been up to these past couple of weeks.

At the end of September, CGS SG brought back our annual Welcome Back BBQ for students and staff! It was a beautiful day and we had an amazing turnout, and it was great to connect with everyone in a more relaxed and laid-back setting.

Coming up on the 25th, CGS SG will be hosting a “College: Expectations vs. Reality” event for Mental Health Awareness Month in the William Pitt Union. I know that Skyler touched on this in her last report, so to give just a quick overview of the event, CGS SG will have a panel of students speaking on their own personal experience at Pitt, faculty member Sean O’Connell will give a presentation pertaining to the mental health in college, and, of course, we will be providing everyone with refreshments! We are really looking forward to this event, and are hoping it leads to some great discussion!

I know during your last meeting Skyler touched upon our idea of hosting self-defense lessons

with the Pitt Police for Mental Health Awareness Month; however, we were unfortunately unable to make something work that would accommodate everyone we were hoping. On the bright side, CGS SG is currently in contact with Officer Heather Walker about setting up self-defense classes for students once a month next semester. Stay tuned for more details about that in the coming months!

In regard to next month, CGS SG has been working closely with the Alpha Sigma Lambda Honor Society (ASL) in an effort to plan an event for Non-traditional Students Week. The event will officially be hosted on November 9th from 4:00pm-6:00pm on the third floor of Hillman Library, and will be a digital exhibit in honor of the 50th anniversary of ASL. As a whole, CGS SG is really looking forward to meeting the members of ASL face-to-face, getting to speak to them about their experiences as Non-traditional Students at Pitt, and connecting with some former CGS SG members!

Overall, CGS SG has been working diligently on planning fun leisure events for students, and just spreading the word about our organization! We are trying our best to place an emphasis on the fact that we are here to serve the students, and are excited to continue to do so throughout the remainder of the semester, and the rest of the academic year!

c. GPSG – Claire Dunning

Good afternoon, everyone. Thank you so much for having us today. We are very excited to share with you all the exciting events and activities we have hosted and will be holding in the near future.

- We had a very successful Coffee Hour on September 22nd, with over 50 students coming in, eating breakfast, drinking coffee, meeting new people, and getting professional headshots. We are still waiting on the photographer to finish the editing and retouching, but we expect to distribute the headshots back to the students by the end of the month.
- The September 29th, Pirates Game was a success! We sold out all of our 100 tickets and the students were able to enjoy a good view of the game and the all-you-can-eat free food. tickets and the students were able to enjoy a good view of the game and the all-you-can-eat free food. While the Pirates didn't end up winning, some of our lucky grad students were able to catch the foul balls.
- We also held our first Assembly Board meeting of the year on September 21st. We'd like to thank Dean Panzella and Vice Provost Godley for attending, introducing themselves and what their offices do for graduate students, as well as answering the questions of the grad students who attended. It was very informative and a nice way to facilitate a meeting with the administration and the students. Our next Assembly Board meeting is next week on the 19th. There are plans for having a speaker from the Pitt Pantry to introduce the Basic Needs Office to the students and help spread information to the schools and cultural groups.

Our October events:

- For Mental Health Awareness month, we are planning to hold a free yoga session on October 23rd with Yoga Instructor Hallie Stotsky. Students who sign up will get a free yoga mat and some stress-relief merchandise.

Other future events:

- We are hoping to hold another Coffee Hour in November with more brunch options and possibly massages for the students, along with some giveaway goodies.
- It is currently in the works, but we are also planning a creativity workshop with the Center for Creativity. We are hoping for this to be finalized for October, but it might happen early November depending on availability.
- Another plan in the works is getting batch tickets to attend the Penguins' hockey game and also get all-you-can-eat or free meal tickets similar to the Pirates Game.

That is all we have for now and thank you all for your time.

VII. Report of the President of the Postdoctoral Association, Rachael Rush

The UPPDA echoes the thoughts and comments from others regarding recent events, and are working to establish resources and lines of support for postdocs during these trying times especially during mental health awareness month.

Last month we celebrated National Postdoc Appreciation Week with coffee and snack hours at multiple locations across campus for postdocs to stop by and chat as a thank you for their hard work and contributions to the university. We heard from postdocs from various departments, who shared with us some concerns and ideas that we will be working to address over the coming months, including issues related to stipends and retirement matching.

We were also able to meet with and hear from postdocs at our annual townhall meeting, which was held in a hybrid format at the start of Postdoc appreciation week on September 18th. Together with Vice Provost Dr. Godley, we shared information on benefits and resources available to postdocs, and we had time for an open discussion.

Our annual Fall Picnic was hosted at the veteran's pavilion in Schenley Park on October 4th. This event was last held in 2019, and this year we had a great turnout of over 100 attendees. We look forward to hosting more in person events moving forward to allow a chance for postdocs to connect!

In response to feedback from all these events, we will be working on three major goals over the coming month:

1. In collaboration with Dr. Godley and the Office of Academic and Career Development, we will be developing resources such as a postdoc handbook to better define the different categories of postdocs (such as postdoctoral associates versus scholars)
2. We will be aiming to hold more informal in-person events to allow postdocs to feel connected to the larger community
3. We are working with Dr. Godley's office to increase awareness of and resources for postdocs outside of the health sciences by hosting an orientation event for non-health science postdocs at the start of the new year

Lastly, our officers met with members of the staff council to discuss resources and initiatives that will help both of our constituencies, including resources regarding the location of campus lactation rooms and single occupancy restrooms as well as plans to outline paths for postdocs to transition to full time employees of the university whether through staff or faculty tracks.

Thank you, and as always, we welcome any feedback or ideas for Pitt postdocs.

VIII. Report of the President of the Staff Council, Caitlin McCullough

1. Introduction - [Caitlin McCullough](#), Staff Council Parliamentarian.

2. **Firstly, I want to say that Staff Council recognizes and grieves over recent violence in Israel and Gaza**

and the impact this has not only there but across our Pitt community. We encourage people to use [Life Solutions](#) if and when they need help.

universitycommunications-marketing.cmail19.com/t/j-e-sgqkt-jittujhduu-r/

<https://universitycommunications-marketing.cmail20.com/t/j-e-sgzyk-jittujdtld-r/>

[Life Solutions](#)

October is also Mental Health Awareness Month:

- So this is a good time to remind ourselves of those resources. Life Solutions is a great resource for those who need personalized care and they also offer 24 hour support and online tools to University employees and the members of our households.
- Other resources at Pitt include the Senate's [Mental Health Taskforce Family and Friends Support Group](#), which meets monthly,
- And the [Mental Health Champions Certificate Program through the University Counseling Center](#). Registration for the upcoming session is open through tomorrow (October 13).

3. **Congrats/Accolades - Scott Szyplski received the PGAA Young Alumni Leadership Award**

Staff Council Vice President of Public Relations received the Pitt Greensburg Alumni Association Young Alumni Leadership Award. Thank you to Scott for his leadership and service to Pitt.

The PGAA Young Alumni Leadership Award, initiated in 2015, recognizes established and future leaders among Pitt-Greensburg's young alumni who are age 35 and younger. The winners of this award have distinguished themselves as leaders among their peers and in their profession, community, and/or at the University.

4. **Recent events – thank you for attending the tailgate and football game!**

We had a great turnout despite the rain. It was great to see so many people, including leadership and staff from regional campuses.

Upcoming SC Events:

- Staff Council **Coffee and Conversations - Dave DeJong**, SVC B&O: October 19 at 10:30am in the Connelly Ballroom, Alumni Hall
- We'll be at the **Healthy Relationships Fair**: October 23 from 11-3, William Pitt Union Patio (Rain Location: Assembly Room) – stop by our SC table and say hello!
- **Cyber Security Month - Spotlight**: October 23 @ Noon with John Duska, Interim Chief Information Security Officer on Zoom.
- Reminder about **Civic Action Week – Oct 16-21**: and especially the service projects on Friday, Oct 20 – as a reminder per Pitt Policy - Staff can dedicate 7.5 paid hours/month to public service, volunteerism, and professional development.
 - On the topic of prof. development – HRs FSDP courses are open for Fall.

- [Faculty and Staff Development Program | Human Resources | University of Pittsburgh](#)

- Hosting **Council of Campuses** – with the regional Staff Council leaders: October 31 – **special guest Interim Provost McCarthy**
- Staff Council **Coffee and Conversations- Interim Provost McCarthy**: November 6 at 10:30 in the O’Hara Student Center

Our next **SC General Meeting** will be on Wednesday, October 18 at 12 noon via Zoom.
Staff Council General Meeting: The 3rd Wednesday of every month

If you have any questions, please email sc@pitt.edu
 Register Here: https://pitt.co1.qualtrics.com/jfe/form/SV_82jGwkUwae37XUi

All are welcome to any of our events and you can register through the Pitt Events Calendar.

This concludes our report. Thank you.

IX. Reports by and Announcements of Standing and Special Committees of the Senate

None

X. Unfinished Business and/or New Business

United Way Campaign

David DeJong, SVC for Business and Operations

A brief update on safety training. We have developed a training module that we are encouraging everyone to participate in. The training are designed to empower folks to be equipped to respond appropriately in crisis situations. It is critical in partnering with our first responders in dealing with those crises and we really want everyone to get this training. It is available on EH&S website under training.

United Way is an important initiative of our University, aligned with our mission. This is the only officially sanctioned fundraising event at Pitt, and over 200 non-profit organizations are supported by the United Way, and many can be chosen for direct support. Goal is 10% increase in financial support and number of people who participate. Faculty participation rate last year was 4%, so this can be increased. There are raffles. Volunteer opportunities are available. There are lots of ways to make it fun. Most intense period is now, but events will be happening throughout the room.

Songer: From the faculty perspective that there are what seem to be coercive messages coming from the Deans. I respect your enthusiasm but we have been hearing this message.

DeJong: This came up last year and we have a working group that worked on that. We have moved to keep the identity of participants and non-participants away from Deans and other supervisors. This information is only kept centrally.

Interim Policy on Research Data Management

Bill Yates, Vice Chancellor for Research Protections

Kear: The Research Committee heard the impetus for this interim policy at their September meeting and found the interim policy to be reasonable. While the interim policy is substantial it does not substantially deviate from current practice and more closely aligns with federal requirements, and it

included a representative from the Research Committee. There will be a permanent policy committee convened soon. As this is an interim policy, we will not be voting today, but we welcome your comments and questions.

Yates: Why do we need such a policy. We don't have one and federal funding agencies require data retention to validate research outputs, to ensure research integrity. There is also a requirement from the Bayh-Dole act that Universities commercialize their inventions and this cannot be done if the data are not stored correctly. New regulations are coming from the government concerning data management. This is being mandated by Washington and the final regulations will be out any day.

There are problems here at Pitt concerning data management. Some data are kept on personal computers and are not left behind when people leave. We have had problems with data not being left behind when a PI leaves. This is important as the data belong to the university and if the data are not there commercialization cannot happen and questions of research integrity cannot be addressed.

We have also seen instances of data being shared without an agreement. There are mandates that we share the data, and that is fine if the data are published. But the problem arises when the data are not published, and we have seen instances of unpublished data being shared and the person receiving it publishing it without attribution.

We hope this interim policy will help investigators deal with contradictory statements from the Federal government. First they say that you should share the data from federally funded studies, and the government also says that you shall protect your data from federally funded studies.

There is nothing new in this policy – it stems from a memorandum from Chancellor Nordenberg in 2009. It predated our policy process at the University of Pittsburgh and it is entitled “University of Pittsburgh Guidelines on Research Data Management”. People were not really aware of this memo and did not necessarily consider this to be a requirement. The key tenets of this memorandum are that:

- the research data collected under the auspices of the University are owned by the University;
- you need to retain the data in accordance with regulatory requirements;
- you need to keep the data at the University
- an agreement may be needed to transfer the data to someone else.

The policy drafting committee, which is smaller than an official committee looked at this. The committee consisted of Chad Burton, Laurel Gift, Christine Kasper, Adam Leibovich, Jen Seng, Katherine Wood and Bill Yates. We consulted with library members, Aaron Brenner and Melissa Ratajeski.

We did a lot of benchmarking with other universities. All of the policies are identical
Tenets of this policy:

- The University owns research records unless an agreement says otherwise. An undergraduate student owns the research records they generate unless they use a lot of University resources.
- Research data must be appropriately managed, according to regulations stipulated by funding agencies. Data management plan should be in place.
- Data should be appropriately stored. Must be archived in university owned sites/facilities/servers. Copies can be transferred to personal device, as long as the data is permanently stored at the university.

- Access to records limited people who Research records must be judiciously transferred using a data use agreement. You can take copies of the data if you leave, but the University retains ownership
- Need to retain data for an appropriate time and it is usually 7 years.

The previous memo focused more on paper records and now we have many other types of data. This is an interim policy and will be followed by a permanent policy.

Jenkins: can we get a copy of your slide set

Yates: I would be happy to share this

Morel: Many of modern data sets are very large. Does the university have the capacity to store the data?

Rutenbar: We are looking into this with Pitt IT and the libraries.

Yates: we have required to do that

Songer: Will this policy be effective immediately?

Yates: It will be once the Chancellor signs it.

Kear: thank you for the presentation.

XI. Announcements

None

XII. Adjournment

The meeting was adjourned at 4:11 PM

Documents from the meeting are available at the University Senate website:

<https://www.univsenate.pitt.edu/senate-council>

Respectfully submitted,

Penelope (Penny) Morel
Secretary, University Senate

Members attending: Adams, Almarza, Behera, Bell, Bonneau, Bonner, Cousins, Dallal, DeJong, Fitzpatrick, Fort, Gabel, Gregerson, Jacobs, Jenkins, Kanthak, Kear, Kohanbash, Lemery, Massanelli, Mauk, Mayer, McCarthy, McCormick, McCullough, Molinaro, Morel, Murtazashvili, Parker, Pitetti, Reed, Rush, Rutenbar, Sastry, Scott, Shafiq, Shekhar, Siddiqui, Songer, Stoner, Swigonova, Washington, Young

Members not attending: Archibald, Burton, Cutsumbis, Lewin, Mahboobin, Melnick, Nguyen, Potoski, Rodziewicz, Schmidt, Szypulski

*Excused attendance: Bratman, Cheevers, Damiani, Jones, Morris, Tudorascu

Others attending: Amato, Ayars, Bleck, Brown, Conner, Dostilio, Ducar, Dunning, France, Haldeman, Harding, Hitter, Huron, Issenmayer, Lancaster, Lancia, Lippert, Mischler, Panzella, Pelt, Pickett, Rai, Ratajeski, Richelieu, Roadman, Staresinic, Supowitz, Wells, Yates

*Notified Senate Office