

University Senate Bylaws and Procedures Standing Committee Minutes: March 21, 2012

Present: Nick Bircher (Chair, Medicine), James Cassaro (ULS), Jay Jayaraman (Dental), Ketki Raina (Occupational Therapy), Kurt Summersgill (Dental), Natalie Rothenberger (SGB), George Klinzing (Provost's Office), Cynthia Moore (General Counsel), Lori Molinaro (Senate Office)

1. The meeting was called to order at 10.05 a.m., Room 156 Cathedral of Learning. An agenda was distributed. A quorum was present. Members were to bring a copy of the Bylaws for discussion.
2. Approval of Minutes 2/13/12. The minutes approved with corrections.
3. Old Business
 - A. Search Committee Guidelines. The proposal was sent, as amended. These were presented to the Senate Council. No vote was taken; it was deferred to their next meeting.
 - B. Final Review of Mission Statement. Additional edits were made. We will draft new language, to be discussed at the next meeting.
 - i. Mission Statement--The Committee on Bylaws and Procedures serves to generally guide the structural affairs of the organization of the Senate, the Senate Council, and the Faculty Assembly, ~~and to study and prepare position papers as the need arises.~~ This committee also offers guidance in the area of University procedures which involve the Senate, the Senate Council, or the Faculty Assembly.
 - C. Review of Administrative Handbook. The committee reviewed the Handbook. No changes were recommended.
 - D. Review Bylaws. Some editorial changes were suggested.
4. New Business
 - A. Annual Report for Academic Year (AY) 10-11. Defer to next meeting.
5. Next Meeting: Late April/Early May, 2012, to 1) review Annual Report, 2) see if we can get old minutes (from 5-12-2011?) from Dr. Joe Grubowski.
6. Meeting adjourned at 11:00.

Kurt Summersgill, Secretary
Drafted: February 13, 2013
Approved: