

University Senate Bylaws and Procedures Standing Committee Minutes: May 1, 2012

Present: Nick Bircher (Chair, Medicine), James Cassaro (ULS), Marilyn Davies (Nursing), Jay Jayaraman (Dental), Kurt Summersgill (Dental), Alex Vieira (Dental), Steven Belle (GSPH), Lori Molinaro (Senate Office)

1. The meeting was called to order at 11:00 a.m. An agenda was distributed. A quorum was present.
2. Approval of Minutes 5/12/11. The minutes were not available for approval. Will try to get them from the secretary at the time, Joe Grabowski. Minutes from 3/21/12 are not available. Dr. Bircher will see if he has notes on that meeting and give them to the current secretary. Defer to next meeting.
3. Old Business
 - a. Search Committee Guidelines. These will be presented to the next meeting of the Senate Council for action.
 - b. Mission Statement. Some edits were made. All members should review the wording, for voting at the June, 2012, meeting.
 - c. University Senate Administrative Handbook. This includes sections of the Bylaws, interpretation of the Bylaws, and additional rules that enable the efficient running of the Senate. There was a proposed change on page 5, with respect to the text relating to Article VI of the Bylaws. All members are to review this for vote at the June meeting.
4. New Business
 - a. Annual Report for Academic Year (AY) 10-11. The annual report as put forward was approved by the committee.
 - b. No other new business.
5. Next Meeting: Early June, 2012.
6. Meeting adjourned at 12:00.

Kurt Summersgill, Secretary
Drafted: June 3, 2012
Approved: June 6, 2012