

**Senate Benefits and Welfare Committee
University of Pittsburgh
Minutes of January 17, 2013 Meeting**

1:00 - 2:30pm, 430 Salk Hall (Dean's Conference Room)

Attendees: Elected: Colleen Culley, Roger Flynn, Irene Kane, Judith Lave, Angie Riccelli, Eleanor Schwarz, Sachin Velankar

Appointed: Carey Balaban, Lucy Cotter, Judy Hallinan, Ron Frisch, Nancy Gilkes, John Kozar, Elizabeth Richey, Harvey Wolfe

Guests: Tom Koloc, M.Ed., LPC, NCC; Account Manager, *LifeSolutions*

Absent: Sandra Founds, Belinda McQuaide, Alan Meisel, Anna Roman, Linda Tashbook

Topic	Discussion	Action to be Taken
Call to Order	Angie Riccelli called the meeting to order at 1:05 pm	
Committee Business	<p>Minutes from November 13, 2012 meeting were approved as circulated.</p> <p>Angie discussed the B & W Committee presentation during the November 27, 2012 Faculty Assembly meeting. Members of the Faculty Assembly expressed an interest and asked questions related to the Health and Fitness Program and facility at Trees Hall; programs offered, and availability of site. Items of interest included: 1) transportation available to Trees Hall from lower campus; and 2) parking availability.</p>	Approved
Benefits Office Report (J. Kozar)	The Benefits Report was brief given the holiday recess. John Kozar's primary topic was the activity surrounding the July 1, 2013 renewal. The Benefits Department created and sent a survey to other AAU Schools. The survey focused on plan designs, costs, and other competitive factors. The results, when completed would be shared with the Medical Advisory Committee	Informational

Main Topic	Discussion	Action to be Taken
<p>Tom Koloc, M.Ed., LPC, NCC, Account Manager, LifeSolution</p>	<p>Tom Koloc, the University's Account Manager from Life Solutions made a presentation to the Benefits and Welfare Committee. Life Solutions is the University's faculty and staff assistance program. Over the years, there has been an expansion of services to assist with a work/life balance. The service is at no cost to faculty and staff and their immediate family members. A six session model per incident is used if counseling is involved.</p> <p>Tom reviewed the services provided by LifeSolutions Services. This included a discussion of the range of Personalized WorkLife referrals the program can assist with, the number of counseling sessions that are allotted per issue, and he addressed issues of confidentiality. Tom talked about the reasons that people may seek services. The presentation also included a review of other organizational services such as leadership consultation, critical incident response and training.</p> <p>The second part of Life Solutions' presentation focused on the Web site. Tom demonstrated how to access the website, reviewed the different resource categories, and conducted sample searches on particular topics. He went into some detail on the Skill Builder on-line courses and the range of titles that are offered. At the end, Tom answered questions presented by the Committee.</p>	<p>Informational</p>
<ul style="list-style-type: none"> • New Business 	<p>Angie informed the members of the open position for chair of B & W committee available AY- 13-14. She encouraged interested elected members to consider submitting their names.</p>	<p>Informational</p>
<ul style="list-style-type: none"> • Adjournment 	<p>Meeting adjourned at 2:15 pm. Next meeting scheduled for February 12, 2013, from 9:00 am to 10:30 am in 430 Salk Hall.</p>	